|  |  |  |
| --- | --- | --- |
| **William Cassidi C. E. Aided Primary Schoo1**  **Coronavirus (COVID-19) Risk Assessment April 2022** | | |
| **Written utilising all DfE guidance and placing it in our local context with the safety and well-being of our children, staff, parents and carers at the heart of all we do.**  **Aims:**   * **full normal opening of the school** * **planning for control measures to reduce risk** * **planning for outbreaks within the school and community**   **Julie Cornelius** | **Red – high risk**  **Orange – medium risk**  **Green - little or no risk** | **Draft: 7th July 2021**  **Consultation to staff: 7th – 9th July, 2021**  **Approved by the Governing Body: 12th July 2021**  **Published on website: 13th July 2021**  **Review date: September 2021 or when new guidance is received.**  **Reviewed: 19th August 2021**  **Consultation to staff: 19th – 21st August, 2021**  **Approved by Governing Body: 3rd September 2021**  **Reviewed 29th November 2021**  **Consultation to staff: 29th-30th November 2021**  **Approved by Governing Body: 30th November 2021**  **Published on website: 30th November 2021**  **Reviewed: 4th January 2022**  **Reviewed: 21st January 2022**  **Reviewed: 1st March 2022**  **Reviewed: 31st March 2022** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Focus** | **Area of consideration** | **Recommendation** | **Risks and level of risks** |
| Children, parents and staff | * attendance * school day * equipment * hygiene measures * control measures | * All normal operating procedures of the school will be restored from 6th September 2021. All children should attend school daily, in their school uniform with a PE kit in a small bag, a book bag and water bottle. * School is open from 8:55am to 3:15pm * Nursery sessions are from: 8:45 am to 11:45am or 12:15pm to 3:15pm * On entry children will **wash their hands** and will undertake **regular hand-washing** with either a personal or large class sanitiser. They will undertake regular hand washing e.g. before eating, after eating, before going to the toilet, on return from the toilet, after sneezing or coughing (see below), when they are observed to have touched their face, eyes, nose or mouth (see below). * Children will be encouraged and reminded to avoid touching their face, eyes, nose and mouth to assist hygiene measures. * Children will be provided with tissues to facilitate the: ‘**Catch it, bin it, kill it’** mantra. Used tissues will be placed in a lined bin with a cover and will be regularly emptied and disposed of to encourage respiratory hygiene. * All areas within the school will be kept as **well-ventilated** as is possible with the opening of windows and doors as is safe and appropriate. Children will not be placed near draughts, additional clothing may be worn if children are cold though an ambient working temperature should be maintained at all times. * From 27th January 2022 staff and visitors over 11 are no longer recommended to wear face coverings when moving around the premises, outside of classrooms, such as corridors and communal areas unless the school is advised to do so by a director of public health. In certain circumstances, transparent face coverings may be used to assist communication but they are not an equivalent alternative in terms of source control o virus transmission. * Any child who **displays signs of a cold or COVID 19** (including loss of smell or taste) should not attend school. If symptoms occur in school the child will be removed from their workspace and placed in isolation with ventilation and a member of staff in full PPE. Parents will be asked to collect the child and their siblings from school immediately. They should not return to school until a negative test result has been obtained or if negative, all symptoms have ceased for at least 48 hours. * All individuals who have been identified as close contacts by NHS Test and Trace to a suspected or confirmed positive Omicron individual should self-isolate. This is irrespective of vaccination status. They should also book a PCR test. * Self-isolation rules are for 10 days unless two lateral flow negative results are achieved on days 6 and 7 whereby isolation may be reduced to 7 days. * Children and staff travelling from abroad to England must adhere to all travel legislation. Travellers arriving into the UK should isolate and get a PCR test by ‘day two’ after arrival. They may end isolation once they receive a negative result. | * Children attend school whilst asymptomatic. * Hands will not be washed carefully. * Children will touch face, hands, mouth. * All new documentation released for recognising signs of COVID, attendance at school, isolation, restrictions etc will be published on the school website and where appropriate displayed at the entrances of the school and on the noticeboard. * All new public health initiatives will be promoted within school including strap lines for programmes. |
| Lunchtime meals | * The school will follow the current DFE guidelines for pupils who are positive and in receipt of FSM * Hot school meals will recommence from 6.9.2021 for all pupils including FSM, Universal Free Meals and paid meals * Meals will be taken together in the school hall following the usual rotation * Packed lunches will resume in the school hall * Children may sit with their friends and play outside together | * Children will maintain hand hygiene routines before and after eating * Lunchtime supervisors will sanitise tables and the flooring (if required) within the hall. * Uneaten packed lunches provided by home – children should take home all uneaten food and packaging to enable parents to monitor food consumption. |
| Policies:   * attendance regulations and the Law * building and personal safety * oral hygiene * assessments and reporting arrangements * homework * educational visits | * The school will continue to submit a daily DfE Educational Setting Status attendance return by the prescribed time (when required). * The school will continue to submit weekly Local Authority attendance returns (when required) including Nursery numbers to FIS. * Daily school attendance registers will be taken. New coding for absences will be utilised. * **Attendance Policy**: All pupils of statutory school age are required to attend school and normal attendance regulations provided by the Government which came into effect 2.9.2020. * **Year 6 children will be permitted (with parental consent) to walk to and from school from 6.9.2021.** * **Fire Risk Assessment, Emergency Evacuation Procedures and Safety Testing**: All operating procedures will continue to be maintained including fire practices and other maintenance testing within time expectations. * **Behaviour Policy**: All children attending school will be expected to abide by our behaviour policy. * **Oral Hygiene**: The oral hygiene (tooth brushing) programme (for Nursery, Reception and Year 1 children) will be reviewed in February 2022 with a view to reintroduce this valuable activity by the end of April 2022 with parental permission. * **Assessment, Recording and Reporting**: All parents will receive two short reports and one end of year report. The Autumn and Spring parent/teacher consultations will be via telephone or Zoom depending on advice. All KS1 and 2 National Assessments, Year 1 phonics and Year 4 multiplication testing will be reintroduced during 2021 – 2022. The DfE will not publish results of Key Stage two primary assessments but will produce accountability measures and share these securely with schools. * **Homework**: As much as possible activities and tasks will remain online and accessed via Eschools. This includes spellings, topic tasks, English and maths. The maintenance of online access will ensure all pupils and parents can access learning in the event future restrictions. * **School Visits**: Educational day visits have been resumed as well as sporting and co-operative events. However, they must be thoroughly risk assessed to ensure that any proposed visit can be undertaken safely. * **Domestic Residential Educational Visits**: may be conducted in line with relevant COVID-19 guidelines and approval by the LA Health and Safety department. The Year 6 residential to Robinwood has been arranged for September 2021 and has been approved. * **Extra-curricular provision**: Additional activities during lunchtime and after school may be planned from 6th September 2021. * **Physical Education**: All P.E. lessons wand sports will resume during the autumn term including swimming and attendance at festivals and competitions. All school equipment will be available for use including outdoor play equipment and small apparatus for play/lunchtimes. | * There is no law about when a child can be left unattended but it is an offence to leave them alone if it places them at risk. NSPCC recommends that children under 12 are rarely mature enough to be left alone for a long period of time. Children under 16 should not be left alone overnight and babies, toddlers and very young children should never be left alone. * Expectations and scope of home learning agreed by all staff to ensure communality. Letter to parents to clarify access, procedures and timetables. * Remote education provision has been uploaded onto the school website. A Remote learning Policy is also published on the school website. * Pupils and parents are supported to access remote learning (IT help, devices, paper copies etc.) to remove barriers to access for pupils. * Additional risk assessments will be completed for proposed day, residential, physical education including swimming and appropriate permissions sought form the Local Authority. |
| * safeguarding * emotional well-being | * All staff continue to be responsible for safeguarding within our school. * The Designated Safeguarding Lead (Mrs. Cornelius) or the Deputy Safeguarding Leads (Miss. Raper and Miss. Hill) will continue to be available. * The following telephone numbers should be utilised:   **Childrens HUB: 01642 130080**  **Emergency Duty Team: 01642 524552**  **Early Help: Single Point of Contact: 01642 526123**   * Children should be supported in developmentally appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue. * Children should be supported to understand the changes and challenges they may have encountering as a result of COVID-19 and staff should ensure they are aware of children’s attachments and their ongoing need for emotional support. * External support structures and agencies will be signposted to support individuals and their families where required. | * Staff awareness of children’s needs. * Staff awareness of children needing reassurance and support. * Utilisation of additional materials and guidance to support pupils including: NCB: nurturing healthy minds together, Anna Freud: managing the transition back to school, NHS: looking after a child or young person’s mental health. * Provide support for staff to ensure they are supported, valued and their needs met. Documentation utilised includes: HSE ‘tackling Work-related Stress Using The Management Standards Approach’, HSE: ‘What Are Management Standards?’ The following are utilised: demands, control, support, relationships, role and change. |
| * first aid * personal hygiene support * displaying COVID symptoms * testing * PCR tests * attending school * stepping measures up and down | * Qualified paediatric first aiders will continue to be on site throughout each day and administer support when required, qualifications are current and in date. * Parents should complete an administration of medication form for prescribed medication they wish to be considered to be administered including asthma and food allergy precautions including the use of epi-pens. * If a child has a personal hygiene accident they will be escorted to a changing area for privacy. Parents will be contacted to bring additional clothing and to assist the child change. Currently school does not retain any spare clothing. If you feel it may be likely that an accident will occur please send in spare clothes which your child can keep with them at their work area on a daily basis. The member of staff with them will supervise them utilising PPE. * If a child has a physical accident and requires first aid they will be attended to by a qualified paediatric first aider in a well-ventilated room who will utilise PPE. Disposal of all materials used will be in a clinical waste bag and following all current guidelines for storage and safe disposal as required by guidelines. Parents will be contacted following normal routines (bumped head, suspected fractures, deep cut/bleeding). * If a child begins displaying even mild COVID-19 symptoms, they will be immediately removed from their class, isolated in a well-ventilated area and supervised by a paediatric first aider in full PPE who will remain at least 2m away. A parent will be immediately contacted and the child and any siblings should be immediately collected. The household should follow PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. * If the child needs to go to the toilet whilst they are waiting to be collected, the toilet should be cleaned and disinfected using standard cleaning products before being used by anyone else. Any areas the child has been in will be thoroughly cleaned after they have left. * If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should remove and dispose of all PPE and wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. * The isolation area should be thoroughly cleaned immediately if the area cannot be left unvisited, and if the area can be left unvisited then cleaned as soon as is possible or at the end of the session. * The person responsible for cleaning the area should wear appropriate PPE and dispose of it immediately afterwards following hand washing guidelines. * All clinical waste should be immediately placed in a clinical waste bag, retained for 72 hours in a general waste bin, then disposed of in the general waste (collection day Monday). * In the event of a staff member developing suspected coronavirus symptoms whilst working at school, they should return home immediately and isolate at home in line with the NHS guidance. * There is no need for primary aged children to undertake lateral flow tests at home prior to entry into school unless identified as a close contact (see below). School staff voluntarily undertake tests twice a week for the safety of others within school. * All individuals who have been identified as close contacts by NHS Test and Trace to a suspected or confirmed positive Omicron individual should self-isolate for 10 days. This is irrespective of vaccination status. They should also book a PCR test. Primary aged children who are identified as close contacts should take a lateral flow test every day for 7 days. * Self-isolation rules for all other COVID-19 cases remain unchanged. * Children and staff travelling from abroad to England must adhere to all travel legislation. Travellers arriving into the UK should isolate and get a PCR test by ‘day two’ after arrival. They may end isolation once they receive a negative result. * Staff and pupils with a positive LFD test result should self-isolate in line with stay at home guidance. They will also need to undertake a PCR test to check if they have COVID-19. Whilst waiting for the result they should continue to self-isolate. Until Step 4 school will continue to fulfil our contract tracing responsibilities. From Step 4 close contacts will be identified via NHS Test and Trace. * If the school has several confirmed cases within 14 days, we may have an outbreak. In that instance the school will contact a dedicated advice service who will escalate the issue to our local health protection team and advice if any additional action is required such as implementing elements of our outbreak management plan (see below). * **If clinical advice is needed, the staff or parent should go online to NHS 111 (or call 111 if they do not have internet access).** * **The school will actively engage with NHS Test and Trace.** * **The school will follow local health protection team advice.** * Stepping Measures Up and Down: this document details the measures that may be introduced should the number of positive cases be required to break the chains of transmission. School will take advice from the local authority, Directors of Public Health and local health protection teams as to the appropriate measures to be introduced. Staff, children and parents will be informed of any measures as soon as is possible. They will be removed as soon as is practicable. | * Parents to confirm emergency contact details before child returns, to ensure we have correct telephone numbers enabling contact for accidents, illness and personal hygiene. * Full First Aid CPD was undertaken by staff on the PD day 3.1.2021. * Food hygiene certificates are current and within date. * Parents to be informed of any school outbreak or change in arrangements as soon as is practically possible (text, telephone, eschools, website). |
| Parents | Communication | * Parents will receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of their children and themselves via the school website and eschools. * Parents will be informed of the school’s risk assessment for opening (this document) which will be published on the school website. * The Governing Body will be kept up-to-date with all policies, procedures and risk assessments and any changes made in light of experience when children return and amendments to the risk assessment will be noted, dated and published on the school’s website. * Parents and other visitors to school are strongly encouraged to take a lateral flow device (LFD) test before entering school. Should this not be undertaken the school may request parents and visitors to wear a face mask to prevent possible transmission. | * Risk assessment and procedures are made available for each parent. * Information giving details of organisation is available for all parents on the school website. * Parents to be informed of any school changes as soon as is practically possible (text, telephone, Eschools, website). |
|  | Control of contractors: | * Grounds maintenance and waste disposal will be undertaken on agreed days maintaining social distancing from staff and any children present on site. * Emergency works will be completed as much as possible whilst children are not on site, documentation (control of contactors, permits to work, asbestos summary sheets etc) will be required to be completed. | * Social distancing maintained whenever contractors are present with children and staff. * Development of programmes of work where contractors work when no-one else is present ie grounds maintenance. |
| PPE | Staff and children | * Staff and visitors over 11 are recommended to wear face coverings when moving around the premises, outside of classrooms, such as corridors and communal areas. Face coverings do not need to be worn outdoors. This is a temporary measure. Withdrawn on 27th January 2022. * The school continues to provide some form of PPE for all staff * Staff should wear full PPE for specific health and safety situations (see above section). | * Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission. * Disposable gloves, apron and fluid resistant mask as well as eye protection to be available to staff to use appropriately. * Staff to be aware that PPE supplies are available and must be used appropriately i.e. one pair of gloves at a time. Facemasks and eye shields only when a child becomes unwell, administering first aid, inhalers or epi-pens. * PPE and additional safety measures are available |
| Cleaning | Undertake regular enhanced cleaning | * School and all equipment continue to be ‘deep cleaned’. Items which have been unable to be ‘deep cleaned’ were disposed of. * Caretaker and cleaning staff have a rota to clean AND disinfect frequently touched surfaces throughout the day. This includes tables, chairs, resources, equipment, doors, doorknobs, light switches, handles, toilets, taps, sinks, kettles and fridge doors. * A revised cleaning schedule and work pattern has been undertaken to enable ‘deep cleans’ to take place at the end of each day, and for frequent cleaning of toilets and bin emptying to take place, as well as cleaning at the end of each session to ensure cross-contamination between individuals and teaching groups is minimised. Nursery and Reception will be fogged each week (Friday) as will any room utilised by more than one ‘bubble’ prior to another group using the room. * The caretaker and cleaning staff will wear appropriate PPE for their duties including: wearing one pair of disposable gloves for cleaning which should be safely disposed of immediately after cleaning. * All bins (rooms and toilets) will have lids and liners. The liners are regularly changed. * Using a disposable cloth, first clean hard surfaces with warm soapy water, then disinfect these surfaces with the cleaning products normally used. * Washing hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning. * Flooring, walls and windows to be cleaned regularly to prevent infection. | * Cleaning staff not available. * Cleaning not completed thoroughly. * Cleaning supplies not available. * Deep cleaning regimes implemented during closure to be continued. * Nursery and Reception rooms and equipment will be ‘fogged’ each week. Rooms utilised by more than one group will be cleaned and ‘fogged’ between groups. * Soft toys, furnishings, sand, water, dough etc to be removed from classes and resources utilised on a restricted basis depending on ability to disinfect or restrict to individual usage. * Thorough cleaning at the end of every session and ‘deep cleaned’ twice per week. * If there is a positive test result, then current guidance must be followed for the closure and cleaning of the school. |
| Cleaning | Cleaning of electronics | * Regularly clean electronics, such as tablets, touch screens, keyboards, telephones and remote controls throughout the day. | * Staff should clean IPADs, work surfaces and keyboards etc immediately after use to prevent cross-contamination for IT lessons. |
| Cleaning | Disposal of potentially contaminated waste | * Waste from bins including used paper towels and tissues in bin liners may be disposed of in the normal bins after 72 hours. * Cleaning materials should be disposed of if they have been used for possible positive cases (see above) and all materials should be double bagged and put in a suitable and secure place, marked for storage until:  1. the individual tests negative; waste can then be put in with the normal waste 2. the individual tests positive or results not known; then store it for at least 72 hours and put in with the normal waste  * Clinical waste should be placed in a clinical bag and stored for 72 hours prior to disposal | * Face coverings should be disposed of in lined waste bins and disposed of in the normal bins after 72 hours. |
| Site management | Partially open buildings | * Review of site and grounds to continue by the caretaker in her daily check routine. * Continual review of the hot and cold water systems by increasing the frequency of flushing, temperature monitoring and functionality of all equipment prior to 1st June and holidays/closures. * Drinking water fountains to be recommissioned and children to bring in individual water bottles to be refilled using fresh drinking water available in the staffroom (parents informed above). * Review of gas and electricity safety by continuing planned safety checks. * Review of fire safety procedures, evacuation and practises. Fire safety equipment testing schedule to continue - LA fire alarm testing, fire equipment testing, automatic doors serviced. * Review of access control and alarm systems to ensure they are in full working order – ongoing following established schedule. * Emergency evacuation and lighting (see above). * Review ventilation systems to ensure they are using fresh air, if unable to adjust turn off and do not use. Undertaken 24.9.2020. * Catering equipment – SBC Catering – ongoing safety schedule. | * Caretaker to undertake checks following normal operating procedure schedules. * Air conditioning may be utilised in the IT suite provided that windows and the door are open to allow and maintain a good supply of fresh air ventilation in the room (HSE: Air conditioning and ventilation during the coronavirus pandemic) downloaded 24.9.2020. * Quarterly fire alarm check * Legionella testing * Security Alarm service * PAT testing * Tormax doors serviced |
| Amendments to the above:  Contingency Planning:  Amendments from 30th November 2021:  Amendments from 27th January 2022:  Amendments from 1st March 2022:  **Amendments from 1st April 2022** | | **Measures school has planned for:**   * Testing for school staff twice weekly until this is reviewed * Face coverings for staff and anyone visiting the site * Shielding is currently paused and can only be reintroduced by national government * Residential educational visits, open days, transition/taster days, parental attendance at school, live performances at school will occur following careful risk assessments and will be based upon current health factors * Attendance restrictions will only be considered as a short-term measure and as a last resort following public health advice or across an area on government advice. Priority will continue to be given to vulnerable children and children of critical workers and the DfE will advise on any other priority groups * During restricted attendance remote education will resume, leaders will determine which workforce are required on-site, there will be no changes to safeguarding arrangements and a lead will always be present on site, vulnerable children’s arrangements will recommence (follow-up with parents/carers, encouragement to attend school, welfare and access to an appropriate education if not attending school, and maintenance of contact) * Transport will continue and follow the COVID-19 pandemic guidance * School Meals will continue to be available for children who are still in school (free for infants and those eligible for FSM). School will continue to provide lunches or boxes for those eligible for FSM who are not attending through symptoms or a positive test result themselves. * Educational visits – attendance restrictions will be reflected in each visit risk assessment and school will carefully consider if the educational visit is still appropriate and safe   **Baseline measures the school has in place:**   * Staff testing twice per week using a LFD * Those who test positive should isolate and take a PCR test. Blended learning arrangements will be organised for home learning for children if required * Under 18s and double vaccinated adults do not need to self-isolate if they are a close contact of a positive case * School will continue to ensure good hygiene for everyone, maintain appropriate cleaning regimes, keep occupied spaces well-ventilated, and follow public health advice on testing and managing confirmed cases pf COVID-19 * School will continue to promote a strong message about the signs and symptoms of COVID-19, isolation advice and testing, to support prompt isolation of suspected cases. School will continue to encourage vaccination uptake   **Extra action will be considered when:**   * 5 children or staff who are likely to have mixed closely, test positive for COVID-19 within a 10 day period; or * 10% of children or staff who are likely to have mixed closely, test positive for COVID-19 within a 10 day period   Transmission is happening within the setting and the school will seek public health advice by telephoning the DfE helpline: 0800 046 8687, option 1 or in line with local arrangements within Stockton  **Close mixing group identification includes:**   * A nursery or school class * Staff and children taking part in the same activity session together * A friendship group who often play together or mix at play or lunchtimes * A sports team * A group in an extra-curricular activity   **Actions to consider once a threshold is reached:**   * Review and reinforce testing, hygiene and ventilation measures already in place * Identify activities that could take place outdoors, including exercise, assemblies or classes (weather permitting) * Ways to improve ventilation indoors, where this would not significantly impact thermal comfort * One-off enhanced cleaning focussing on touch points and any shared equipment * School may also wish to seek additional public health advice via the helpline detailed above   **Additional action that could be advised by public health experts:**   * Strengthening communications * Temporary reinstating face coverings for adults * Increased frequency of testing for adults   Face Coverings:   * Staff and visitors over 11 are recommended to wear face coverings when moving around the premises, outside of classrooms, such as corridors and communal areas. Face coverings do not need to be worn outdoors. This is a temporary measure.   Tracing Close Contacts and Isolation:   * All individuals who have been identified as close contacts by NHS Test and Trace to a suspected or confirmed positive Omicron individual should self-isolate for 10 days. This is irrespective of vaccination status. They should also book a PCR test. * Self-isolation rules for all other COVID-19 cases remain unchanged.   Children and Staff Travelling from Abroad:   * Children and staff travelling from abroad to England must adhere to all travel legislation. Travellers arriving into the UK should isolate and get a PCR test by ‘day two’ after arrival. They may end isolation once they receive a negative result.   Please refer to sections in brown.   * Tracing close contacts * Face coverings * When an individual develops CPVID-19 symptoms or has a positive test * Mandatory certification (no longer in place) * Workforce (return to office)   Control measures will continue: good hygiene, enhanced cleaning regimes, well-ventilated spaces and following public health advice on testing, self-isolation and managing conformed cases of COVID-19.  **Routine Testing:** From 21st February the Government removed guidance for staff ad students in most settings (not specialist SEND) to undertake twice weekly asymptomatic testing.  **Contact Tracing and Self-Isolation:** From 24th February routine contact tracing ended. Contacts will no longer be required to self-isolate or advised to take daily tests. They will be encouraged to inform their close contacts.  Adults and children who test positive will continue to be advised to stay at home and avoid contact with other people. After 5 days, they may choose to take an LFD followed by another the next day – if both are negative, and they do not have a temperature, they can safely return to their normal routine. Those who test positive should avoid contact with anyone in an at risk group, including if they live in the same household.  If a parent or carer insists on a pupil attending school where they have a confirmed or suspected case of COVID-19, school can take the decision to refuse the pupil if, in reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.  **Reducing the Risk of Transmission**: Guidance remains in place outlining key steps to reduce the risk of transmission of COVID-19 and other winter illness:   * Ensure good hygiene for everyone (hand hygiene, respiratory hygiene (catch it, bin it, kill it), use of PPE) * Maintain appropriate cleaning regimes * Keep occupied spaces well ventilated and use CO2 monitors within classrooms * Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19   See above for school measures introduced which will be maintained.   * Face coverings are no longer advised for staff and visitors in classrooms or communal areas.   **Managing Outbreaks**: Local public health teams will continue to manage outbreaks.  **1st April Onwards**: From this date the government will no longer provide free universal symptomatic and asymptomatic testing for the general public in England.  **Local Voluntary Additional Measures**: None are currently advised but schools will be informed if any are requested. All school outbreaks will be reported to the Public Health Team. Stepping Up and Stepping Down measures may be requested including the wearing of face masks or visors.  **Other notes:**  **Attendance:** remains mandatory for all pupils of compulsory school age.  **Vulnerable Children**: systems of contact should remain in place.  Travel and Quarantine: All children and staff must adhere to government travel advice in travel to England from another country during COVID-19. Parents should bear in mind the impact on their child’s education which may result from any requirement to quarantine or isolate upon return.  **School Meals:** School will continue to provide free school meal support to pupils who are eligible through benefits-related free school meals who are learning from home during term time.  **Remote Education**: Where appropriate schools should support those who are self-isolating because they have tested positive if they are well enough to do so.  **Educational Visits and Extra-Curricular Activities**: Should be subject to risk assessments as normal and reflect any public health advice.  **Regular asymptomatic testing remains to be no longer recommended in schools.**  **Anyone with a positive COVID-19 test result is advised to stay at home and avoid contact with other people for five days, which is when they are most infectious. For children the advice is for three days.**  **People with symptoms of a respiratory infection, including COVID-19, and a high temperature or who feel unwell should stay at home and avoid contact with others until they feel well enough to resume normal activities and they no longer have a high temperature.**  **Children and young people who are unwell and have a high temperature are or who feel unwell should stay at home and avoid contact with others, where they can. They can return to school or childcare when they no longer have a high temperature and they are well enough to attend.** | Dated: 19th August 2021 |

**Outbreak Management Plan**

|  |  |
| --- | --- |
| This plan describes the principles of managing local outbreaks of COVID-19 (including responding to variants of concern) in our school, covering:   * The types of measures that we should be prepared for * Who can recommend these measures and where * When measures should be lifted * How decisions are made.   **Principles:**   * Prioritising education * Collaboration * Roles and responsibilities * Measures that settings should plan for * Testing * Face coverings * Shielding * Other measures * Attendance restrictions | |
| Prioritising Education | The school recognises that it is vital that the impact of an outbreak is carefully considered and minimised for all our children. We also recognise that the length of disruption should be as short as possible. At all times a balance must be maintained between the management of transmission and the impact of measures implemented which could as a last resort include school closure. All decisions made would be regularly reviewed and lifted as soon as evidence supports doing so. |
| Collaboration | The school will undertakemulti-agency collaboration and communication to ensure consistency in approach so that no group of children is unfairly disadvantaged. The school will retain close relationships with the local authority, PHE regional directors and regional school commissioners through a regional partnership team. Where decisions are made on a national level we will implement guidance from the DfE and PHE. |
| Roles and responsibilities | The school will liaise and consult with professionals and their individual roles will be clearly defined. Local authorities, directors of public health and health protection teams are responsible for managing localised outbreaks. They will provide school with support and advice. These teams are also able to provide support and advice to the Chief Medical Officer and the Secretary of State for Health and Social Care to inform national decision making. Area by area advice may therefore be provided. In rare circumstances, it may be necessary to escalate issues to ministers through other central government committees, but his should be by exceptionally. |
| Measures | Should our school or area be advised either to fully close or to partially close during an outbreak we will operate by opening for vulnerable children and children of critical workers and provide remote learning for all other children. We will operate a rota system for staff so that they can supervise those children attending school and provide dedicated time working from home to provide contact and recorded lessons for children’s remote learning through individual class eschools pages. Maintaining quantity and quality of education will be ensured through the monitoring of provision and interaction on a weekly basis by the head teacher who will provide weekly reports for all staff. The designated officer or a deputy designated officer will be present on the school site throughout any type of closure on a daily basis. All staff will monitor eschools communications with children and advice re: online safety and safety and will have a heightened awareness of possible safeguarding issues to ensure a high level of care is provided for our children and their families. For partial or individual class outbreaks staggering entry, start and finish times, separate toilet facilities and lunch and break times will be considered but each measure will be tailored to the individual situation and aimed at keeping children in face-to-face lessons within school. |
| Testing | Only applicable for staff in a primary school – staff continue to take LFD tests twice per week and report to testing and HT. See above 1.3.2022 |
| Face coverings | Only utilised as outlined in our risk assessment (above) for primary schools. Should an outbreak occur school will reintroduce face coverings for staff and parents visiting the school site for a limited time until the outbreak is stepped down  **See above 30.11.2021. See above 27th January 2022. See above 1.3.2022** |
| Shielding | Shielding is currently paused and can only be reintroduced by national government for both members of staff and children. See above 1.3.2022 |
| Other measures | Robust risk assessments will be undertaken for educational and residential visits. Appropriate approval from the governing body and local authority will be sought. If necessary visits will need cancelled or halted. Open days and transition meetings will take place in school or online should school be advised to do so or it be closed. Parental attendance in school for meetings, worships, events and church services, as well as performances at school will be paused should an outbreak occur or advice be received from professionals. These events will be placed online on eschools pages or meetings held via Zoom/Teams. |
| Attendance restrictions | As a last resort unless advised to do so, school will remain open to all pupils. Should school be advised in consultation with professionals that some form of closure is required it will be limited as much as possible to minimise impact upon individuals or groups and limited in time to as short a time as possible. Provision for vulnerable children and those of critical workers will be made within school and attendance will be promoted. Remote education will be introduced for all children. Children and their parents will be supported to access remote learning and provided with resources and if possible devices to access remote learning. Those who prefer paper-based resources or packs including reading books will be provided with them. Those who are classified as clinically vulnerable (education workforce and children) will be supported to work from homes until it is safe for them to return to the workplace/school. Safeguarding officers will be present at school during school closure and all staff will take enhanced considerations of safeguarding of all children. The use of public transport will be discouraged. Children classified as FSM will be provided with either daily packed lunches or weekly food boxes as appropriate during any restricted access for children.  **See above 30.11.2021 See above 1.3.2022. See above 1.4.2022** |

**Documentation utilised in the production of this risk assessment:**

Schools COVID-19 operational guidance DfE July 2021

Annex A: health and safety risk assessment GOV.UK Updated 6July 2021

Contingency framework: education and childcare settings GOV.UK Updated 25 June 2021

Evidence Summary Coronavirus (COVID-19) – children, young people and educations settings DfE July 2021

7th July 2021

Contingency framework: education and childcare settings DfE August 2021

Julie Cornelius 19th August 2021

Actions for early years and childcare providers during the COVID-19 pandemic DfE November 2021

Schools COVID-19 operational guidance DfE November 2021

Julie Cornelius 29th November 2021

Additional advice regarding self-isolation DfE January 2022

Julie Cornelius 4th January 2022

Schools COVID-19 operational guidance DfE January 2022

Early Years and Childcare operational guidance DfE January 2022

Local Authority COVID-19 schools briefing SBC 20.1.2022

Julie Cornelius 21st January 2022

Schools COVID-19 operational guidance DfE February 2022

DfE information DfE 21st February 2022

Stockton COVID-19 Schools Briefing regulations update SBC 22nd February 2022

Julie Cornelius 1st March 2022

**DfE information DfE 31st March 2022**

**Stockton COVID-19 Schools Briefing regulations update SBC 31st March 2022**

Julie Cornelius 31st March 2022