Appendix 7:

**William Cassidi C. E. Aided Primary School**

**Annual GDPR Data Consent Form**

Dear Parent/Carer,

At William Cassidi C.E. Aided Primary School we sometimes take photographs of children. We use these photographs to record your child’s achievements, participation in activities and to record their work. We also use these images in their workbooks, on displays in their classroom, around school and in our newspaper as well as on the class e-schools page and occasionally on our website.

We would like your consent to take photographs of your child and use them in the ways described above. If you are not happy for us to do this we will accommodate your preferences. Please tick the relevant box (es) below that you give consent for and return this form to school as soon as possible.

I am happy for the school to take photographs of my child

I am happy for photographs of my child to be used in their books and around school

I am happy for photographs of my child to be used on their class e-schools

and Seesaw page *(These are both password protected)*

I am happy for photographs of my child to be used on our school website

I am happy for photographs of my child to be used on our school Facebook

and YouTube page

I am happy for photographs of my child to be taken during school activities and events off site for example sporting events, performances and educational visits:

By the school By third parties (organisers of events)

I am not happy for the school to take or use photographs of my child

*If you change your mind at any time, you may let us know by emailing school, writing a letter or by coming into the school office. If you have any queries please contact us.*

**Why are we asking for your consent again?**

You will be aware that new data protection rules came into effect from 25th May 2018. To ensure we are meeting the new requirements we are re-seeking your consent. We value using photographs of your child to showcase what they do in school and to show what life in our school is like, so we would greatly appreciate you taking the time to give consent again.

**Name (s) of Children:**

**Parent/Carer’s name: Signature: Date:**

**Please note:** Children’s books will be sent home at the end of the academic year in which the books are completed. Photographs will be deleted/removed from storage/display at the end of the academic year in which the child leaves our school unless specific consent is sought for retention and use in school. The school does not use photographs of pupils in our computer systems for identity management. Photographs of pupils with specific medical conditions are displayed in the staffroom (which has limited access and is not a public area) to ensure all members of staff are aware of each child’s medical needs. Printing and photocopying takes place via a networked computer system or standalone systems not in public areas. The school does not utilise any forms of biometric regulation systems (finger print technology for use in a library or for school lunches) should any system be introduced consent would be sought.